

Minutes of the HTNA 2009 Annual General Meeting

0900 - 1200 13th August 2008
Esplanade Hotel Fremantle WA

Members attending signed attendance form and listed at end of Minutes

1. Opened AGM at 0910.
2. Apologies read: Dwayne Cananzi, John Houston, Dale O'Halloran , Steve Goble
3. Proxies stated: (none stated)
4. Minutes of the Previous Meeting Tabled. Accepted by Carol Baines, Seconded by Corry Van Den Broek
5. President's Report.- Sharon Peut addressed the membership regarding membership levels and the future of the Association. Currently, HTNA membership stands at 62 financial members (52 Full and 10 Associate). Noted this is down from last year with 110 members paid up. There is an expectation that more memberships will flow in, over the coming weeks.
Sharon noted that the forum is being well used by the membership to maintain contact. Contact is maintained through the contacts we make at the annual conference, and this should always be encouraged. It has always been acknowledged that, even though we are a small association, we do have a high percentage of participation at our annual ASM, compared to other larger organisations.
Sharon thanked the Executive for their support over the last 4 years and is looking forward to handing the President role over to another valued member of the HTNA.
6. Secretary's Report. – Dale O'Halloran not present, all updates included in Presidents report
7. Treasurer's Report. End of financial year reports completed and books at the Accountants for checking and audit. Backdated Sponsors dues have improved the bank balance.
Noted that a significant proportion of members for 08/09 have not renewed as yet. Will make active effort via reps ,email and forum to encourage renewals.
8. Training Report –
HT – acknowledged work done by Steve and Dale with regards to the Cert 4 HTO, progressing well.
RN – Frank G updated membership regarding progress on the Hyperbaric Nurses Course Syllabus Renewal and the Online Exam database. Townsville have been first to submit their application and Darelle noted the process was well structured and quite achievable. Frank noted that there were many positive items including in the Townsville course and congratulated them on completing the process. More discussion to be attended in the Nurses Forum scheduled for Friday afternoon post session.
Sharon Peut acknowledged the extensive work/results achieved by Frank as part of his role in the Nursing Training Committee.
9. NFPA Report - Peter Atkinson updated the association regarding his 2008 trip to Boston to attend the NFPA meeting.

10. Business Arising from the Previous Minutes

- a. Item “Clinical Indicators” (2007 Minutes Item 8a) The WCHM has provided Clinical Indicators to the HTNA subject to the following restriction being that the supplied indicators are not changed / amended without approval from WCHM. With the above CI’s now provided to the HTNA can we obtain an indication of which / how many facilities intend to / are using them. **Updated by Jo James and CLOSED.**
- b. Item Nursing Training Committee “Hyperbaric Nurse Course Syllabus Renewal” (2007 Minutes Item 9b) Update on renewal of HTNA endorsement of RN Hyperbaric Course Syllabuses. **Updated by Frank and CLOSED**
- c. Item Standards Update – Standards Australia is not scheduled to convene for another 6-12 months. **Updated by Pete Atkinson and Sue Thurston.** They presented the new information regarding future Australian Standard changes. There will now be a charge for future Standards, as they are running as a private business. There is no information regarding the expected cost, but Sue and Peter will keep the association updated. Discussion centred around the chance we may need to redo “HOTFIG” is the AS proves too expensive. **Update 2010 ASM Pete Atkinson and Sue Thurston**
- g. Item “Review of Executive / State Rep structure & roles” update. **CLOSED**

New Business Items & Constitutional Items

11. Item – The Executive has approved Peter Atkinson to attend in September of this year the 2009 NFPA review committee in Boston USA. A budget of 4K has been allocated. Peter Atkinson spoke on the benefits to the ongoing support to the NFPA Committee. **CLOSED**

Other Business

12. Bob Ramsay questioned why a major sponsor (Hyperbaric Health) was no longer indicated on the sponsors list. Czes and Sharon acknowledged the previous sponsorship with HH, but there has been no financial commitment from HH this year. Membership updated regard DAN pulling out of the Research Grants scheme. HH have acknowledged that they are happy to continue funding research for the HTNA membership, and will be working towards rewriting guidelines. The executive reiterate that the HTNA executive are more than happy to advertise the grants at the ASM and throughout the year in the offgassing.

13. Existing Life Members:

- ◆ Sharon Keetley
- ◆ John Kershler
- ◆ Barrie Gibbons

14. Existing Executive for next 24 months:

- ◆ President – Corry Van Den Broek (Hobart Hyperbaric Unit)
- ◆ Secretary – Carol Baines (Hobart Hyperbaric Unit)
- ◆ Treasurer – Czes Mucha (Royal Adelaide Hospital, Adelaide)
- ◆ Editor – Steve Goble (Royal Adelaide Hospital, Adelaide)

15. Induction of New Committee of Management.

◆ State Representatives:

- | | |
|--------------------|----------------|
| i. Tasmania | Karl Price |
| ii. Victoria | Liz Hanna |
| iii. NSW | Justin Callard |
| iv. Queensland (N) | Darelle Young |
| v. Queensland (S) | Brett Leis |
| vi. NT | Janine Brydon |
| vii. WA | Russ Cronin |

viii. SA
ix. NZ
x. International

Lee Dunn
Basil Murphy
Damien Tzavellas

16. Nominations for the 2010 ASM. Sydney (J.James and J. Callard)

17. Election and Induction of New Training Committee

- Nursing – Jo James
- Nursing – Sharon Peut
- Technical – Pedro Bisaro
- Technical – Steve Goble

18. Close AGM at 1029am

Sharon Peut
President (outgoing)
Wednesday 19th August 2009

Members Present at AGM

Ms Carol Baines
Mr Peter Atkinson
Mr Peter Bisaro
Dr Barbara Bloch
Ms Bebe Brown
Ms Janine Brydon
Ms Vanessa Curtis
Mr Robert Ramsay
Mr Robert Schmidt
Ms Sue Thurston
Mr Damien Tzavelias
Ms Anne King
Mr David King
Mr Brett leis
Ms Natalie McGregor
Mr Czeslaw Mucha
Ms Helen Mullins
Mr Johan Olivier
Ms Sahron Peut
Mr Russell Cronin
Mr Frank Guerriero
Ms Elizabeth Hanna
Ms Joanne James
Mr Corry van Den Broek
Ms Elizabeth Williams
Mrs Derelle Young
Ms Carlie Sinclair